



VILLAGE ONE VOICE

Vanderhaven Farm Condominium Association

April 2023

BOARD OF TRUSTEES

President	Scott Alpaugh
Vice President	Chris Papartey
Treasurer	Carol Kieffer
Secretary	Rafal Lankamer
Trustee	Gary Corn
Trustee	James O'Donnell
Trustee	Rahul Sekaran

COMMITTEES

All committees are seeking additional members.

ADR Active

Architectural Control - James O'Donnell

Grounds - James O'Donnell

WEBSITE

www.vanderhavenfarm.com

MANAGEMENT

Midlantic Property Management

Phone: 908-707-0760 • Fax: 908-722-6966

After Hours Emergency: (732) 828-7200

Please use this number for true common area emergencies only.

Office Hours:

Mon., Tue., Wed., Fri. 9:30 a.m.- 4:30 p.m.

Thursday 10:30 a.m. - 6:30 p.m.

MEETINGS

Board Meetings are normally held on the third Thursday of the month. Anyone wishing to have an issue placed on the agenda must request it in writing and supply Management with the necessary paperwork by the Thursday before the meeting. The next Board of Trustees Meeting is scheduled for Thursday, April 20th at 7:00 PM. Please feel free to join us for our meetings!

The Board Box

The Board welcomes all new residents to the community. Please stop in and see the property manager at the clubhouse. You can pick up the parking permit application and census form while you're there, as well as see the clubhouse and other amenities, playground, pool and tennis court.

NEW PARKING PASSES for residents will be available at the Clubhouse in May. Residents will be notified, and this will be done in sections. You can obtain your 2023 POOL PASS at the same time. Be sure to bring in a 2 x 2 photo of each family member if you are getting a pool pass for the first time. If you can volunteer some time to assist with the passes, please contact Donna at the Clubhouse.

ALL residents are required to register their vehicle(s) with the Association and obtain a parking pass for each of the vehicles in the household, even if you have done so recently. You will need to provide a copy of your license, registration and insurance for each vehicle. Vehicles without the new stickers are subject to towing at the owner's expense.



Additionally, parking is allowed ONLY in lined parking spaces - each unit is provided one assigned spot. Additional vehicles must park in unnumbered spaces.

Parking along curbs, cul-de-sacs, mailboxes, or other unlined areas may result in violation warnings stickers, fines, and towing (at the vehicle owner's expense). In the event of emergencies, the Property Manager will notify via StatCom about alternative parking options.

JOIN US

HOA Meeting

The next Board of Trustees Open Meeting will be on April 20, 2023, at 7:00 pm at the Clubhouse. You are encouraged to attend and call or email our Property Manager, Donna at 908-707-0760, or donnah@mpm-nj.com respectively, with any questions or concerns.



Volunteers Needed

The board is seeking volunteers for committees to be a part of the community and help in the planning and decisions moving forward. Residents can put in as much or as little time as they like because every bit helps! The committees are:

- House & Recreation plans activities for the community
- Violations and Covenants walks the property to report violations to the property manager
- Buildings and Grounds
- Finance
- Communications assists with the planning of community announcements and information for the newsletter.

The current board members volunteer their time to Vanderhaven Farm, so the entire community would benefit from more residents getting involved. We hope to have some volunteers for these committees, so there will be sign-up sheets at the next meeting.



Trees

Major tree work has begun in the community! You may notice trees being trimmed and dead ones being removed. If you are notified of work that will be done near your building, please be sure to follow the instructions and move your car when requested. Thank you in advance for your cooperation.

Replanting of shrubs and trees is planned for the fall.



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Trash

1. Trash is collected 3 days a week (Monday, Thursday and Saturday).
2. Pick up can run late or early, depending on the load for the day and the driver's schedule. To avoid missing the pickup, put your trash can out one half hour before sunset the evening before the pickup.
3. Make sure your trash bags are tied and in a trash can. Be sure the trash cans have lids that close. Open lids can attract small animals to the trash cans and exposes the trash to the elements. Make sure your can is large enough to contain all your garbage. **NO TRASH IS TO BE LEFT ON THE GROUND IN BAGS OR YOU WILL RECEIVE A FINE.**
4. **ALL CANS NEED TO HAVE AN ADDRESS ON THEM OR THEY WILL BE DISPOSED OF.**
5. **IF YOU ARE MISSING A CAN, CHECK WITH THE OFFICE AT 908-707-0760.**
6. **DO NOT LEAVE GARBAGE BY ANYONE ELSE'S HOME!**
7. Townhouse homeowners are not permitted to use the dumpsters. If a townhouse homeowner does so, they will be fined. There are cameras management can check.
8. Trash cans must be brought in the night of a pick-up (Monday, Thursday, and Saturday) and cannot remain in front of units into the day following a collection or you will receive a fine.

CONDO UNIT OWNERS: NO GARBAGE BAGS ARE TO BE STORED ON THE BALCONY OR PATIO. PLACE BAGS INSIDE DUMPSTERS. DO NOT LEAVE GARBAGE BAGS ON THE GROUND. NO CARDBOARD BOXES IN THE DUMPSTERS. NO RECYCLING IN THE DUMPSTERS.



Earth Day

Earth Day is April 22, 2023. This is an opportunity to clean up the outside and spruce up the community. Everyone is encouraged to clean up their patio and balcony areas and their front yards. Get rid of old plants, planters, broken or unusable furniture. Management will begin a walk through of the entire community beginning Monday, April 3, 2023. Management will be looking at the outside of the homes for potential violations and other issues, such as screens, storm doors, house numbers, windows, patios, empty planters, and debris around the homes.

No dumping of furniture by the dumpsters. If you have items to dispose of before or after April 22, 2023, please call (908) 222-1566 to arrange your own bulk pick up. Leaving items at the dumpsters costs the association money to dispose of and your maintenance fees will go up.

Alternatively, there are many charitable organizations that take donations of furniture and household goods.

Tires, electronics and used oil need to be brought to the Township for disposal.

We require homeowners to follow these rules without exception and ask that homeowners take pride in the appearance of their community. Those who fail to do so will be sent violations that can escalate to fines.

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Recycling Schedule for April 2023

Wednesday, April 12 and April 26

Recycling is picked up every two weeks. Please flatten and secure your cardboard and put the cans away the same day after the pickup. No cardboard is to be placed in the dumpsters or garbage cans! All recycling **MUST BE** in a can or secure container.

Parking Stickers

Vehicles parking in the Vanderhaven Farm parking lots need to have a parking sticker displayed. Download and print the Parking Permit Application available on the website or request one from the property manager at donna@mpm-nj.com. You will need to provide a copy of license, insurance and registration and you will be issued a parking sticker. **NO COMMERCIAL VEHICLES ARE ALLOWED TO PARK IN THE PARKING LOTS.**

•Property Management Contact information•

For Onsite Office – Donna at 908-707-0760 or donna@mpm-nj.com
For Emergencies – 732-828-7200

Census Forms

Any resident who didn't submit a census form in 2022 will receive a \$500.00 fine to their account. Management is still putting the updated information in the database. Any fines incurred will be reflected after April 2023.



Dryer Vent/ Chimney Cleaning

Every 2 years, the Association requires homeowners to have their dryer vent and chimney inspected and cleaned. Homeowners are responsible to have these cleaned by professionals and are required to submit the invoice with a passing grade to Management. Anyone who hasn't submitted the receipt yet needs to do so ASAP or they will receive a fine of \$500.00. Homeowners must consider that if they do not clean the required items every 2 years, they are risking a fire hazard. Please also consider that since units are attached, your decision can affect others. Management is still putting this information in the database and fines will be issued after April 2023. Please reach out to management at 908-707-0760 if you have any questions.

Outgoing Mail

If there is no postal box for outgoing mail near you, you can put the outgoing mail in the back of your mailbox for the postal worker to take.

Association Insurance Information

We have a high number of new homeowners buying into our wonderful community! Welcome to all the new homeowners. Please be sure to complete the census form and contact the management office for your parking decals. The Association would like to inform Vanderhaven homeowners of their responsibility regarding insurance. Our hope is to educate homeowners on what the Association is responsible for, specifically regarding insurance. This way, homeowners are not overpaying for coverage that is not needed.

In the event of a large loss to a unit, the homeowner's insurance is responsible for the following items:

- Association deductible
- Personal belongings
- Any improvements made to the unit after the initial construction of the building.

All other damages will be covered by the Association's insurance. The details to this can be sent to homeowners individually, upon request. Please reach out to Management at 908-707-0760 or by email at dannah@mpm-nj.com.



Attached/Hanging Items

Residents may not hang clothes, laundry, rugs or other items from lights, windows, facades, railings, patios, balconies, decks, privacy fences, etc. **Hanging item exception – lower-level condo owners may hang up to two hanging plants on the wood beam structure on the patio. Plants must be hung at least two feet above railing and must be hung on white "L" brackets. Plants must be maintained throughout the season and removed from December – March or a violation will be issued. No hanging vegetable plants allowed. Second floor condo residents may not hang any items from their railings due to safety concerns.

Mailboxes

Homeowners are reminded to transfer the mailbox keys to a new owner or new tenant when selling their home or renting it. The post office no longer changes the locks or provides new locks or keys for these mailboxes. If you have a problem with your lock, you can try spraying a lubricant into the lock. If that doesn't work, you will need to contact a locksmith.

Pet Fines

All residents with pets are required to pick up after them. A \$150 fine will be charged to any homeowner that does not pick up after their pet. It is each pet owner's responsibility, and non-compliance is a health hazard. If a resident sees another resident not picking up, we encourage you to come forward and let the Property Manager know. This is a pet-friendly community and other residents live here as well, so please be responsible and courteous if you own a pet. When out on walks, please remember to bring poop bags for picking up after them, and keep them on a leash. For the safety of your pet and others, please follow these rules.

Work Order Requests

Work order requests must be called in, emailed or completed on the website. If you have any issues, questions, or complaints about a contractor working at Vanderhaven Farms, please contact the property manager. 908-707-0670 or donna@mpm-nj.com.

Driving Through the Community

There are posted speed limits, **20 m.p.h** and **25 m.p.h** throughout the community, so please obey them. These speed limits are for everyone's safety, especially for children.

There are also **STOP** signs at intersections. Please stop at the **STOP** signs, and do not coast through them. You must also stop when a school bus is loading or unloading. This is NJ law and is for children's safety.

Modifications/Certificate of Insurance

Modification Forms are available on the website or at the clubhouse office. **Any changes made to the exterior of your home require a Modification Form.** Doors, windows, patios, a/c units, etc. would need a Modification Form. We need the name of the contractor and a certificate of insurance. On the certificate of insurance form, there is a box at the bottom left labeled Certificate Holder. The Homeowner is the Certificate Holder, with their address. The Association requires "Vanderhaven Farm Village 1" to be listed as the Additional Insured with the address of C/O Midlantic Property Management, 315 Raritan Avenue, Highland Park, NJ 08904. We specify it this way to put the Homeowner as the certificate holder and the Association as the additional insured. By following these steps, homeowners will avoid having to resubmit the certificate and potentially delay their project.

Front door numbers are to be polished or antique brass. They are to be a height of no more than 4" and a width of 2.25". The letter style may vary but must be consistent within the number grouping. All numbers must be installed in the horizontal direction. Townhouse units with full glass "entry" doors may install the numbers on the trim outside the front door (if they have a storm door). Units without a storm door must install the numbers on the entry door, in the vertical direction on the same side as the door handle.



Holiday Decoration Guidelines

The Association would like to remind homeowners about our **Holiday Decoration Guidelines**. Residents may display holiday decorations during appropriate times only.

Decorations must be removed between holidays. Any deviations from this will need approval from the Board. **NO DECORATIONS CAN BE ATTACHED WITH BRACKETS AFFIXED TO THE COMMON AREAS (WOOD) OF THE CONDOS.**

Incident Reporting

For any matters pertaining to arguments between residents, noise complaints, or the commission of any ordinance violation or crime, please call the Bridgewater Police Department non-emergency number at (908) 722-4111. If it is an emergency, please dial 9-1-1. Please inform the property manager about the situation after you have contacted the police and provide a copy of any police report(s) that may have been issued.

Please continue to report directly to the property manager disagreements between residents that pertain to Association-related elements such as parking spaces, dumpster use, violations of VHF rules, etc.